

COMMISSION MEETING MINUTES  
January 20, 2015

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on January 20, 2015 at 10:00 am. Members present were: Commissioner P. Bret Millburn - Chair, Commissioner John Petroff, Jr., Commissioner Jim Smith, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes and Deputy Clerk/Auditor Janet Hanson.

Commissioner Millburn led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Recognition of Boondocks – recipient of International award

Commissioner Smith welcomed and introduced John Scherbarth and Court Huish from Boondocks. Boondocks was recently awarded a prestigious award “Family Entertainment Center of the World”. It is an international team from mystery shopper, hospitality to community relations, which Commissioner Smith indicated they do an excellent job. Commissioner Smith indicated Davis County wanted to add their recognition and appreciation to Boondocks. Court Huish indicated Boondocks was recognized by the IAAPA (International Association of Amusement Parks and Attractions) of which there are 4,300 members. He likened it to the Academy Awards of their industry (Disneyland to Lagoon; from bowling alley to arcades). Their annual trade show involves 25,000 in attendance. Boondocks is included in the Family Entertainment segment. He indicated Boondocks is open year round. They were very pleased to receive this recognition. It is great to be a part of Davis County and to contribute to the family friendly environment and economy. He thanked the County for their recognition as well.

Commissioner Petroff was appreciative of Boondocks which affords young people a chance to learn how to work and get into their first phases of work life. His experiences at Boondocks, either with family or business, have always been first class. Court indicated they want to be the employer of choice. They work hard to teach their employees to exceed people’s expectations.

Commissioner Millburn echoed the comments and noted Boondocks is a great establishment in Davis County and provides great opportunities.

PILT check received from UT Div of Wildlife Resources

Justin Dolling, Regional Supervisor, Utah Division of Wildlife Resources, Northern Region Supervisor, explained the Division owns/manages approximately 1600 acres that they have fee title to. They do that through the sale of hunting & fishing licenses which is how their agency is funded. He presented a PILT (Payment in Lieu of Taxes) check to Davis County in the amount of \$489.19. These monies also come from hunting and fishing licenses. Commissioner Millburn accepted the check and signed a receipt. He indicated the check will be turned over to Curtis Koch for deposit. He noted how important PILT is to the State of Utah, particularly in the rural parts of the state and extended his appreciation.

Justin extended an invitation and reminder to attend Bald Eagle Day, Feb 14<sup>th</sup>, at Farmington Bay

Reappointment of Rodney Page to Ethics Review Commission

Mel Miles, Davis County Personnel Director, presented the following:  
Requested reappointment of Judge Rodney Page to the Davis County Ethics Review Commission to a three year term through Dec. 31, 2017. Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. Commissioner Millburn asked Mel to pass along their appreciation to Judge Page for his willingness to continue to serve in this capacity.

Revision of Personnel Policies & Procedures #120 Vacation

Requested approval of revisions to Davis County Personnel Policies and Procedures #120 Vacation. Mel indicated the revisions align to the practice of how it has been done. Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye.

Amendment #2014-307A PEHP reporting requirement of the ACA

Amendment #2014-307A with Public Employees Health Program (PEHP) to assist in fulfilling reporting requirements of the Affordable Care Act (ACA) also known as ObamaCare. Davis County Information Systems will assist in the reformatting of the data for use. There is no additional cost. Contraction period is July 1, 2014 through June 30, 2015. Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

MOU #2014-20 UT Dept of Corrections for access to Sex Offender SONAR database

Julie Curtis, Davis County Attorney’s Office, presented memo of understanding #2014-20 with Utah Department of Corrections for electronic access to the Sex Offender Registry SONAR database. It is utilized as an investigative tool in supervising or investigating people who are no longer supervised by Adult Probation & Parole. Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-21 Bank of Utah to establish a trust account

Chief Deputy Kevin Fielding, Davis County Sheriff’s Office, presented agreement #2015-21 with the Bank of Utah to establish a trust account. The request came from EZ Kiosk, the vendor providing the kiosks in the jail facility. An account was originally set-up with Wells Fargo but they would not take the money in the name of Davis County so it went through EZ Kiosk which created problems making deposits. This agreement with Bank of Utah will allow us to establish an account in the name of Davis County so deposits can be made to the inmate trust account. This is money being held for inmates while they are in the facility. Subsequently, their money is returned to them upon their release. Bank of Utah will break out the fees and send the money to EZ Kiosk. The trust account holds the money for us without requiring a third party. Commissioner Smith confirmed that this was money that is not co-mingled with County funds, it is kept separate. He also confirmed that the County has accounting and audit responsibilities for this account. Kevin explained that approximately 7 years ago, we established a system of using kiosks in the facility so we don’t have employees handling the money. When an individual comes in, they deposit their money in the kiosk and get a receipt. Employees deal with the receipt. The money is held in trust. The inmates can make commissary purchases out of their account and when they are released they are given a check or debit card with their remaining funds. Curtis Koch, Davis County Clerk/Auditor, indicated the external auditor (Christensen, Palmer & Ambrose) for the County is aware of this account which they review and report on annually. Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-22 NACCHO to fund MRC units to build capacity

Brian Hatch, Davis County Health Department, presented the following:  
Agreement #2015-22 with National Association of County and City Health Officials (NACCHO) for funding support of the Medical Reserve Corps (MRC) units to build capacity. It is a receivable in the amount of \$3,500.00. Contract period is January 8, 2015 through December 31, 2015. Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor. Commissioner Millburn asked Brian to extend their condolences to Lewis for the recent passing of his father.

Agreement #2015-23 UT Div Solid & Hazardous Waste – used oil program

Agreement #2015-23 with Utah Department of Environmental Quality, Division of Solid and Hazardous Waste for the promotion and education of the Used Oil Program. It is a receivable in the amount of \$1,780.74. Contract period is from signing date until their receipt of funds is invoiced in 2015. Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-24 Salt Lake

Agreement #2015-24 with Salt Lake Community Action Program for management services and administrative support for the Tri-County’s Weatherization Program as the transition of the program is

Community Action Program for Tri-County Weatherization program transition

negotiated. It is a payable amount of \$2,000.00 per month. Contract period is through June 30, 2015 unless terminated earlier by mutual agreement. Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-25 James B Ivie as BOE Hearing Officer

Curtis Koch, Davis County Clerk/Auditor, presented the following:  
Agreement #2015-25 with James B. Ivie to serve as a Board of Equalization Hearing Officer. Payable amount is \$45 per hour. Contract period is January 1, 2015 through December 31, 2015. Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2010-407E Christensen, Palmer & Ambrose - 2014 external audit of Davis County

Amendment/engagement letter #2010-407E with Christensen, Palmer & Ambrose for external audit services of Davis County for the year ending December 2014. Payable amount is \$27,200.00. Contract period is January 1, 2015 through completion. Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2014-395A UT Div Forestry, Fire - 2015 wildland fire budget

Commissioner Millburn presented the following:  
Amendment #2014-395A with the Utah Division of Forestry, Fire and State Lands for the 2015 wildland fire budget of the 5 year agreement. It is a payable of \$42,199.00. Contract period is January 1, 2015 through December 31, 2015. Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Appointment of proxy, Andy Thompson, Hights Creek

Request appointment of proxy, Andy Thompson, Kaysville City, to vote Davis County’s shares (698) at the annual Hights Creek Irrigation Shareholders meeting scheduled for February 21, 2015. Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye.

Library Board appointment – Commissioner Smith

Request appointment of Commissioner Smith to the Davis County Library Board. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

UAC Board appointments: Commissioner Smith & Curtis Koch

Request appointment of Commissioner Smith and Curtis Koch, Davis County Clerk/Auditor, to the Utah Association of Counties (UAC) Board of Directors. Davis County has 3 positions on the Board. Commissioner Millburn is already appointed as the County’s third representative and is currently serving as the USACCC Chair. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

Recommend appt of Commissioner Petroff to the GSL Advisory Council

Recommendation to be submitted to Governor Gary Herbert for the appointment of Commissioner Petroff as Davis County’s representative to the Great Salt Lake Advisory Council. Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. A letter will be sent to Governor Herbert to advise him of the recommendation.

Commissioner Petroff made a motion to convene as the Board of Equalization. Commissioner Smith seconded the motion. All voted aye.

Property Tax Register approved

Diane Law, Tax Administration, presented the Property Tax Register which reflected 3 corrections, 4 abatements, and 7 corrections by the Treasurer. Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye.

Commissioner Petroff made a motion to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted aye.

Meeting minutes  
1/13/15  
approved

Check registers  
approved

Commissioner  
Comments

Commissioner Petroff made a motion to approve Commission Meeting minutes of January 13, 2015.  
Commissioner Smith seconded the motion. All voted aye.

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion by Commissioner Smith. Commissioner Petroff seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.

Commissioner Comments:

Commissioner Petroff said it has been a tough week having lost people the County works closely with, Antone Clark, Standard Examiner, and Representative Becky Lockhart. He expressed condolences for their families.

Commissioner Smith indicated he is two weeks into the job and absolutely loves everything he is learning. This morning went from learning about engineering on towers straight to the Library Board. He said, “It is not a boring job!” He is very excited about it and is looking forward to working with everyone.

Commissioner Millburn indicated that in the position of Commissioner, no two days are the same, and no two hours are the same. It is challenging but also very rewarding. Following up on Commissioner Petroff’s comments, he indicated it is with heavy hearts we mourn the passing of several individuals they have grown to love and respect, Antone Clark who has been on the journalist circuit for a number of years. He noted Antone had been in attendance at last week’s Commission Meeting and would not have guessed how serious his illness was. It came as a shock to receive the news of his passing, as well as Speaker Lockhart’s. He had the pleasure to know her for many years in her capacity as a representative and in her capacity as Speaker of the House. She was a tremendous lady who has done so much for the State of Utah. She governed with forthrightness and fairness. She will truly be missed. His heart goes out to her family. He indicated the Standard Examiner was hit twice this week. First with reporter Antone Clark’s passing, as well as their former editor, Flora Ogan, who was a great force in the community for many years. Then with the passing of Lewis’ father. It serves as a wake-up call that life is precious and we’ll face death at some point in time. Our thoughts and prayers are with each one of those impacted by the passing of these fine individuals.

No public comment.  
Meeting adjourned.

\_\_\_\_\_  
Clerk/Auditor

\_\_\_\_\_  
Chair